

## **DOCUMENTS FOR “B” CLASS / C-7**

1. Affidavit of Sole proprietor.
2. Proof of occupation of the office building.
3. NIC of sole Proprietor / Partner.
4. a. List of Technical staff with names of Engineers / Diploma Holders.  
b. Detail of skilled and experienced labour.
5. Documents of Engineers / Diploma Holders.
  - a. Degree / Diploma Certificate.
  - b. Affidavit.
  - c. Experience Certificate.
6. List of Tools & Plants.
7. National Tax Number certificate.
8. Enlistments in other Governments Departments.
9. Works Orders of above Departments.
10. Performance certificates of above Departments.
11. If the firm is registered with Registrar of companies under companies Act then provide:
  - a. Certificate of Incorporation.
  - b. Certificate of Commencement of Business.
  - c. Memorandum of Association and Article of Association.
12. If it is partnership firm then provides:
  - a. Complete list of partners with address NIC Nos and signature.
  - b. Partnership deed.
  - c. Certificate that the firm is duly registered with Registrar of firm.
13. Bank certificates with 2 years Bank Statements.
14. Affidavit that the firm has not been blacklisted form any Governments Departments
15. License from Punjab Electrical Board for E & M Works.
18. Power of Attorney for legally authorized partner.